

# ARTWORK SUBMISSION GUIDELINES

Anti-Racism Festival Of The Arts is a grassroots effort that is building an Anti-Racist community. EVERYTHING, including your artist participation is voluntary with the purpose of building an antiracist community. Artists of all ages are encouraged to submit their Anti-Racist artwork, Please familiarize yourself with the definition of Anti-Racism found below. Artwork will only be on display for the duration of the event, and must be removed at the conclusion of the event. We will not store any artwork that is left at the park. Please note that this is a family friendly and an outdoor event that will take place in a park. Please take the weather into consideration when choosing your materials and surfaces. Canvases, paper, and cardboard will be hung from a chain link fence. Please make sure your pieces are ready to be hung with appropriate wiring. Tables will be available for 3-D art pieces and some 2D pieces. There will be no awnings or tenting to cover the art. Given that anti-racism is a triggering subject matter, we do not want to hinder your expression, but also want to make sure nothing is overtly inappropriate for attendees (including children). Please submit a sample of your anti-racist artwork so that we can insure that it is in fact anti-racist, and so we know if your piece needs a trigger warning for viewers. Please send your submissions to: [antiracismplaydate@gmail.com](mailto:antiracismplaydate@gmail.com)

- Provide 3-5 clear digital images/files whenever possible (.jpg .pdf .tiff) or share to Google photos to: [antiracismplaydate@gmail.com](mailto:antiracismplaydate@gmail.com)

- Subject line of the email must include: "Submission", first and last name
- Crop your images down to the artwork itself (if your piece is in a frame, crop that out as well)
- The images /files you submit must be the same works you bring to the event for display
- Label all submissions with your full name, age, school (if applicable) and email (title and descriptions are encouraged but optional)
- All work should be legibly signed by the artist on the back
- Make sure your pieces are ready to be hung with appropriate wiring
- All performance pieces can be no longer than four minutes (please be aware that you may be in grass, or on cement, as the location is tbd)

let us know if you need equipment to play music (you are responsible for providing your own music)

- Provide approximate dimensions of your 2-D or 3-D art piece
- 3-D installation pieces: Please let us know how best your piece should be best displayed
- Jewelry: Include hangers, stands, display cases or other mechanisms to display your jewelry art
- Do not include any artwork that is unfinished or unstable
- Artists may submit a maximum number of 3 pieces
- Artists are responsible for ensuring that there are no copyright issues or other legal issues attached to images used or the subjects of their commission.
- While every endeavor will be made to keep the Art secure, any Insurance of the Art Work will remain the responsibility of the Artist
- Anti-Racism Festival reserves the right to not accept work based on size limitations and/or weight, or content

Day of:

- Provide a means to secure your piece to the chain-link fence
- Be sure that your artwork is neatly finished, dry, and properly prepared for display
- You are expected to be in attendance for the event, please give yourself proper time for displaying your piece
- Artists are responsible for transporting the work

POLICY

This policy governs the use of City of Evanston property as an art exhibition space for The Anti-Racism Festival. This space will contribute to the community's cultural life by offering a venue for exhibiting local creative Anti-Racist work to a wider audience.

City of Evanston property is a public space and open to the public every day. No responsibility for the art can be assumed by City of Evanston or Anti-Racism Festival. Artist is not required to insure their art but must assume all risk of damage or theft.

WAIVER OF LIABILITY

All possible care is taken in handling and showing of artwork. Exhibitor understands and agrees that all entries are submitted at the owner's risk. Neither The City of Evanston or Anti-Racism Festival will assume responsibility, for loss or damage to art work(s), the loss or damage to frames or glass, no matter how sustained, or the sale of the artist's artwork. Anti-Racism Festival recommends that all exhibitors obtain and carry their own insurance coverage.

Exhibitor shall indemnify and hold City of Evanston, Anti-Racism

Festival and its elected and appointed officers, agents, employees, and representatives harmless from any and all claims, costs, and liabilities for any personal injury, death, or property damage which is the result of the handling and showing of artwork at the festival, or of operations performed by Exhibitor, Exhibitor's contractors, subcontractors, agents, or volunteer, or participants, whether such operations were performed by Exhibitor or any of the Exhibitor's contractors, subcontractors, agents or volunteers at the Anti-Racism Festival. Nothing in this section shall be construed to mean that Exhibitor shall hold City of Evanston or Anti-Racism Festival harmless from any claims of personal injury, death or property damage arising from, or alleged to arise from, any sole negligence or willful act on the part of City of Evanston or Anti-Racism Festival, its elected and appointed representatives, officers, agents and employees, as it relates to Exhibitor's handling or showing of art work or of operations performed by Exhibitor or its contractors, subcontractors, agents or volunteers at the Anti-Racism Festival.

*Anti-Racism: While defining Anti-Racism we must understand that race and racism are social constructs with the sole purpose of upholding systems and institutions that oppress people of color, while giving unmerited power and privileges to white people. Anti-Racism examines the power imbalances between people of color and white people, with the goal of dismantling this racist system of oppression.*

Print Full

Name: \_\_\_\_\_

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Sign Full

Name: \_\_\_\_\_

\_\_\_\_\_

Date:

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Please submit this filled out form via email with you art examples. Electronic

Signatures are accepted.